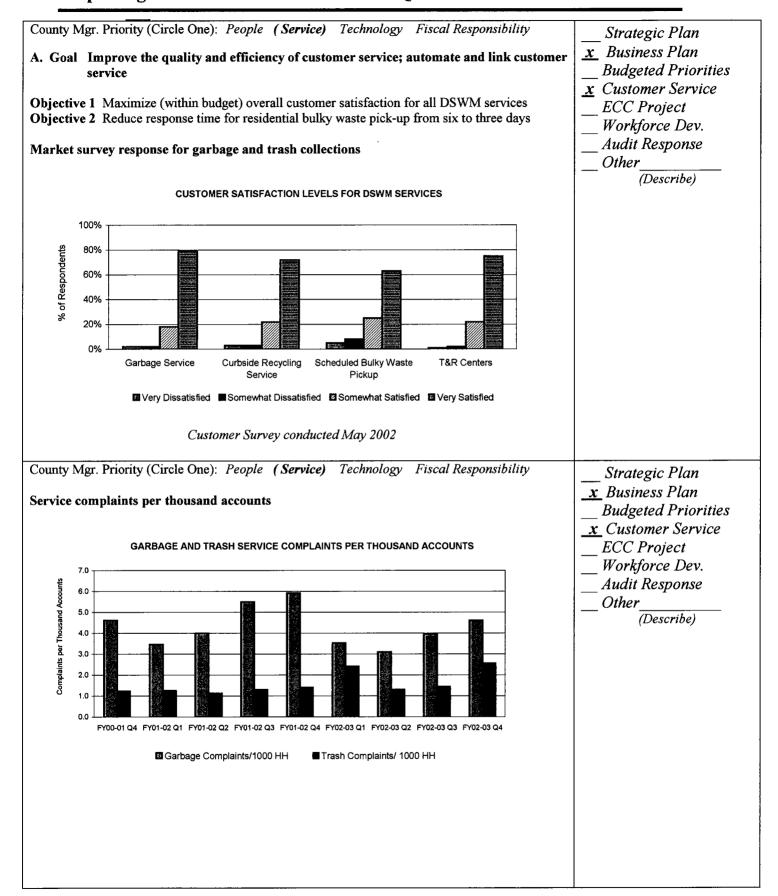


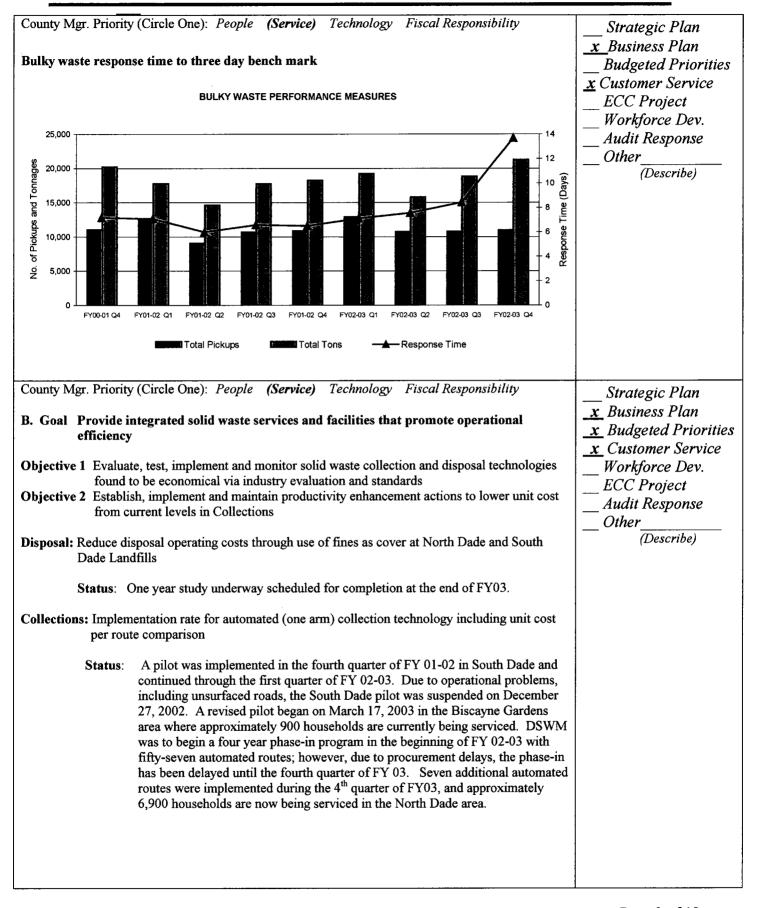
Departmental Quarterly Performance Report

Department Name: Solid Waste Management

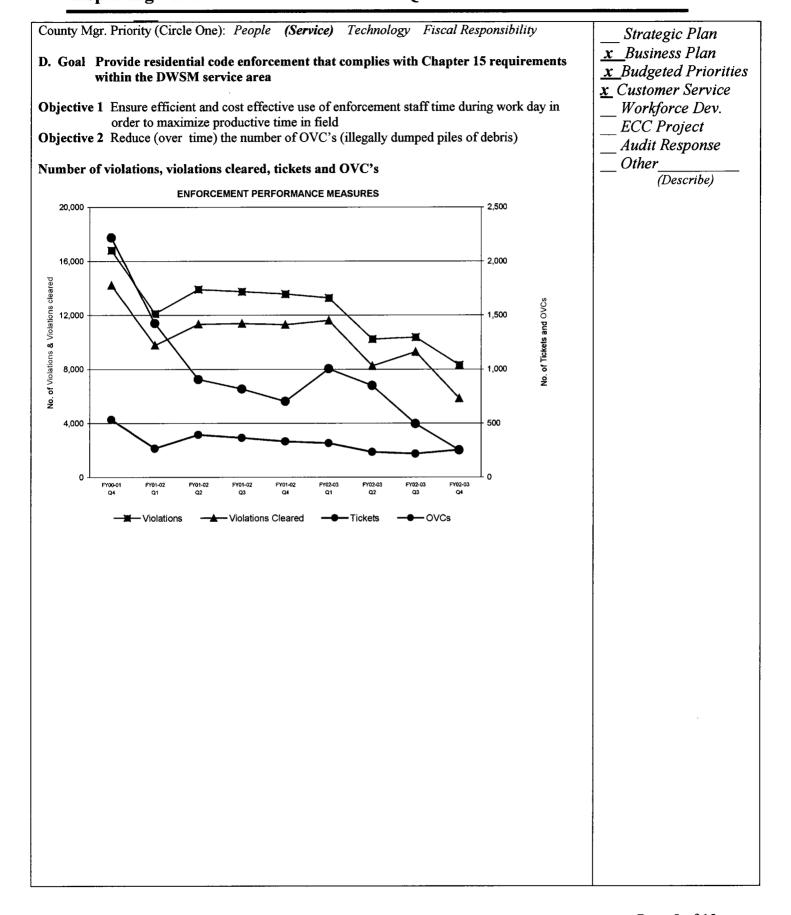
Reporting Period: FY 2003 4th quarter

I. Performance Initiatives	Page 2-7
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County Mgr. Priority (Circle One): People (Service) Technology Fiscal Responsibility Strategic Plan x Business Plan C. Goal Provide solid waste service and facilities that promote and enhance public health, Budgeted Priorities sanitation and the environment x Customer Service Workforce Dev. Objective 1 Meet litter collection demands at current generation rates and enhance program to clean ECC Project right of way corridors Objective 2 Implement and maintain programs to minimize the generation of household hazardous Audit Response waste and assure safe convenient disposal Other (Describe) Number of litter hotspots, response time and corridor miles service LITTER PERFORMANCE MEASURES of Pickups, Tonnages and Corridor Miles/ Wk. 2 500 2.000 1,500 1,000 Hot Spot" FY02-03 Q4 FY01-02 Q1 FY01-02 Q2 FY01-02 Q3 FY01-02 Q4 FY02-03 Q1 FY02-03 Q2 FY02-03 Q3 Total Tons Total Pickups Total Avg. Corridor Miles/Wk. County Mgr. Priority (Circle One): People (Service) Technology Strategic Plan x Business Plan Number of citizens participating (should increase over time) and number of pounds of Budgeted Priorities hazardous waste collected per year per patron (should decline over time) <u>x</u> Customer Service Workforce Dev. HOME CHEMICAL COLLECTION OPERATIONS ECC Project 500 Hazardous Waste/ Patron (Lbs) Audit Response 400 Other Number of Patrons (Describe) 300 200 100 FY02-03 Q2 FY00-01 Q4 FY01-02 Q1 FY01-02 Q2 FY01-02 Q3 FY01-02 Q4 FY02-03 Q1 ■No. Patrons Hazardous Waste/ Patron (Lbs)



County Mgr. Priority (Circle One): People (Service) Technology Fiscal Responsibility	Strategic Plan
Budget Enhancements and Service Improvements	x Business Plan
Duagov Zimanoomonio and Sorvice improvements	<u>x</u> Budgeted Priorities
Solid Waste Collections	<u>x</u> Customer Service
Automated Collections	Workforce Dev.
Status: (See Page 3)	ECC Project
	Audit Response Other
Landscaper program reconfiguration	(Describe)
Status: Proposed pay per load program eliminated at the second FY 02-03 Budget Hearing. Revised ordinance prepared with input from small owner operators.	(2007,00)
The first reading occurred before the BCC on March 11, 2003. The BCC	
adopted the ordinance as amended on July 22, 2003.	
CDI for a live two outs in Collections	
CPI fee adjustments in Collections Status: Not implemented in FY 02-03 as part of final recommended budget	
Status. 110t implemented in 1 1 02 03 as part of man recommended staget	
SWM Strategic Plan for Collections	
Status: Plan update to be incorporated in FY 03-04 Proposed Budget	
Solid Waste Disposal	
Debt Reissuance Evaluation	
Status: Consultant assigned with recommendations to be included in the FY 03-04	
budget process; currently assumes no refinancing	
County Mgr. Priority (Circle One): People (Service) Technology Fiscal Responsibility	Strategic Plan
Countywide Initiatives	$\frac{\underline{x}}{x}$ Business Plan
Customer Service Improvements	Budgeted Priorities
Customer Service improvements	<u>x</u> Customer Service
The Department is part of the Countywide CSR (311) phase one.	Workforce Dev.
F.CC airman Initiations	<u>x</u> ECC Project
Efficiency Initiatives	Audit Response
FY 2000-01 Process Improvement Team (PIT) recommendations are being reviewed and	Other
selected recommendations will be incorporated in the Business Plan and in the FY 2003-04	(Describe)
Proposed Budget:	
- Employee initiated route size increase (ECC #225)	
Update: The Labor Union has rescheduled a meeting with the Garbage Division	
for the first quarter of FY 03-04 to discuss this issue.	
- Enforcement wireless (ECC #785)	
Update: Project pending receipt by ITD of new card technology to be adopted by	
the county. Estimated implementation April 2004.	
- Pilot program for automated garbage collection (ECC # 402)	
Update: (See Page 3)	
- Transition automated collections pilot to programmed routes (ECC #854) Update: In FY 2003, DSWM will continue pilot with four automated loaders	
(see ECC# 402). FY 2004, implement an additional thirty six automated	
loaders and service a total of seventy-two automated routes.	
Approximately 3,800 additional households will be serviced in the South Dade area beginning November 2003.	

Strategic Planning Activities

 Current Departmental Strategic Plan released March 1995; plan update is rescheduled for FY 2002-03 in conjunction with countywide activities coordinated through the Office of Strategic Business Management

Information Technology Projects

- Roster Automation Phase II
 - Provide for automated roster which enables and migrates manual time and attendance system to an automated function; tracks unit labor and equipment costs for management reporting;
 - Start Date: August 2002; End Date: June 2004; 30% Complete
 - Impacts: Efficiency in management reporting; lower unit cost in administration operations
- Scalehouse Control System
 - Replace existing scalehouse control system with an integrated weighing, billing and reporting package
 - Start Date: April 2001; End Date: March 2004; 50% Complete
 - Impacts: Replaces dated system made up of four separate software components, no longer supported by original manufacturers; will increase the efficiency of disposal billing and collection; provide for more accurate reporting of tonnage and reduce overall system error; security component included
- Vax Applications Mitigation
 - Migrate systems off the DEC VAX platform to the IBM RISC6000 Oracle Platform
 - Start Date: June 2001; End Date: March 2004; 90% Complete
 - Impacts: Eliminates old IT development technology; will facilitate IT hiring pool; will improve applications development process and staff productivity and will eliminate approximately \$330,000 in maintenance costs
- Overtime Reporting System
 - Interface with payroll system to capture PAR overtime and reconcile with division entries
 - Start Date: August 2002; End Date: September 2003; 100% Complete
 - Impacts: Eliminates the manual input, compilation and tracking of overtime for budget and for expenditure monitoring; automatically flags variances with payroll for correction; eliminates the need for Human Resources Division to distribute and maintain hard copies of overtime payroll reports
- Temporary Employee System
 - Provides the capture of temporary help hours and wages for agencies' invoice balancing
 - Start Date: March 2002; End Date: September 2003; 100% Complete
 - Impacts: Eliminates the manual input and compilation, tracking and balancing procedures of temporary help for budget and expenditure monitoring; replaces the Accounting Division's manual reconciliation process and serves as a basis for vendor payments

Personnel Summary

A. Filled/Vacancy Report

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THUNGTHE .	Samonbar 20ock Adoc	Yene Yene	Qini was	1999	#740 (1275)	íæ?		20 X 50 X 50	(Onen	
NOISHKONSE Rosshkonse	1,046	1,088	1,054	34	1,050	38	1,035	53	1,039	49

^{*} Public Safety Departments should report the sworn versus non-sworn personnel separately and Departments with significant part-time, temporary or seasonal help should report these separately.

Notes:

B. Key Vacancies

Deputy Director (Acting), Assistant Director, Administration (Acting), Chief, Service Development (Vacant), and Chief, Information Services (Acting)

C. Turnover Issues

Consistent turnover in operations due to promotional opportunities and attrition

D. Skill/Hiring Issues

N/A

E. Part-time, Temporary and Seasonal Personnel (Including the number of temporaries long-term with the Department)

Waste Collector P/T (30) - Filled:25 Vacant:5 Waste Service Clerk 1 P/T (2) - Filled:1 Vacant:1 Temporary (68 FTE) - 4 FTE Administrative, 64 FTE Laborers Seasonal (N/A)

F. Other Issues

Overages in Collections: 41 (Garbage – 33 & Trash – 7) Overages in Disposal: 5 (Transfer – 4 & Landfills – 1)

Overages in Enforcement: 1

Overages in Administration: 2 (Fiscal Management & Planning – 1 & Director's Office – 1)

FINANCIAL SUMMARY

(All Dollars in Thousands)	Fund 470 – Collections	(Fourth Quarter Preliminary)

	Rrior Year	Total						%:of€	
	TEN 02	Annual =	Qu _r	Telepe	Yemri	odDate-		Amini	
	Actual	Budget	Budget	Ayaimile -	Budeos	Actual	S.Variance	Budget	
Revenuess									
Wisie Collections	\$105,296	\$106,076	\$26,519	\$9,817	\$106,076	\$109,915	\$3,839	104%	
Raig Sabilization brustei	\$0	\$9,220	\$2,305	\$4,048	\$9,220	\$4,048	(\$5,172)	44%	1
Rensierionadisposal: Operations	\$0	\$9,184	\$2,296	\$3,384	\$9,184	\$3,384	(\$5,800)	37%	2
Carny Over-	\$12,781	\$673	\$168	\$0	\$673	\$1,462	\$789	217%	3
Total	\$118,077	\$125,153	\$31,288	\$17,249	\$125,153	\$118,810	(\$6,343)	95%	
La penses								-	ĺ
Administration	\$10,153	\$9,723	\$2,431	\$1,760	\$9,723	\$9,680	\$43	100%	
Garbage Collection	\$55,250	\$55,808	\$13,952	\$11,834	\$55,808	\$56,265	(\$457)	101%	
Trash Collections.	\$39,795	\$38,786	\$9,697	\$12,385	\$38,786	\$43,337	(\$4,551)	112%	4
UMSA Emorocement									
Litter/IIIegal Dumping	\$6,466	\$6,546	\$1,637	\$1,577	\$6,546	\$5,922	\$624	90%	5
UMSA Recycling Operations	\$9,944	\$10,407	\$2,602	\$2,639	\$10,407	\$10,118	\$289	97%	
Transferato Capital Sub⊨Tund	\$1,330	\$3,882	\$971	\$585	\$3,882	\$1,244	\$2,638	32%	6
Reserves	\$0	\$0	\$0	NA	\$0	NA		0%	
ional	\$122,938	\$125,153	\$31,288	\$30,780	\$125,153	\$126,567	(\$1,414)	101%	

Equity in Pooled Cashed

	Prior Year				3.6
	FY 02	Par	ofected At Year	End As of	
Fund/Subfund	Year End	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Revenuel bess Expenditures	(\$4,862)	Financial	\$27,923	\$5,774	(\$7,758)
RaterStabilization Fransfer	\$5,171	Statements Prepared	\$0		
Prior Year Concession for Capital:	\$0	at end of	\$0	\$0	\$0
Thansfer from Fund 490	\$0	Second Quarter	\$0	\$0	\$0
Balance Sheet Changes	\$1,153		(\$1,855)	(\$1,714)	\$5,308
For the state of t	\$1,462		\$26,069	\$4,060	(\$2,450)

COMMENTS:

Revenue:

Rate Stabilization Transfer

1) End of year rate stabilization balance \$4 million to be transferred to operating revenue.

Transfer from Disposal Oper.

2) Actual gain on asset swap between funds is reported as revenue at end of year.

Carryover

3) Reflects prior year-end reclassification of expenses to Fund 490.

Expense:

Trash Collection

- 4) Variance due to excess disposal charges (landscaper tonnage), overtime, temp use and fleet charges.
- UMSA Enforcement, Litter/Illegal Dumpi 5) Delays in contract payments and lag in the reclass of expenditures.

Transfer to Capital Sub-Fund

6) Timing of capital projects and project reprogramming.

Note: Fourth Quarter Report reflects adjusted financial data from FAMIS report dated 10/11/03, pending DSWM Financial Statements reconciliation.

(All Dollars in Thousands))	Fund 490	– Disposa	l (Fourth	Quarter P	reliminar	y)		
	17402	Ammat	Que	irion	Mener	oDace !		. Armueik	Taller.
	, Avenuelle	Dhiligai	iiideat	Aveireit	i Bird (G)	∆comnik	Synthee	Bindegr	-
igwannes:									1
Acolemaci (Disasca)	\$139,723	\$127,942	\$31,986	\$35,097	\$127,942	\$144,251	\$16,309	113%	٠Į
Biog-Over	\$46,281	\$50,159	\$12,540	\$0	\$50,159	\$59,062	\$8,903	118%	
Total	\$186,005	\$178,101	\$44,525	\$35,097	\$178,101	\$203,313	\$25,212	114%]
<u>Palairea</u>			·						1
Vilministration.	\$8,569	\$10,801	\$2,700	\$14,331	\$10,801	\$20,138	(\$9,338)	186%	ŀ
lomiliniaciday, La CW.									ı
@eydling:	\$3,704	\$4,738	\$1,184	\$1,250	\$4,738	\$4,082	\$656	86%	١,
Majoral Trailities									ı
Doernions:	\$94,933	\$93,206	\$23,302	\$19,118	\$93,206	\$96,620	(\$3,414)	104%	,
inneld-Openhous	\$17,822	\$16,652	\$4,163	\$3,836	\$16,652	\$16,838	(\$186)	101%	,
imelato Canal Sub-Inio	\$931	\$7,463	\$1,866	\$127	\$7,463	\$1,687	\$5,776	23%	٠
Reserves.	\$0	\$45,242	\$11,311	\$0	\$45,242	NA			1
Total .	\$125,960	\$178,101	\$44,525	\$38,663	\$178,101	\$139,365	(\$6,506)	78%	J

Equity in Pooled Cashed

Equity in 1 object Cashed					
	Prior Year			320MA	
	FY 02	Pic	njedcol Ati Yen=	Drid As of	
Tund/Subfund	- Yena Ind	Ouarter 1	Overror 2	Q191635	2.0 000000000
Revienti e Less Expenditiones	\$60,044	Financial	\$64,726	\$67,514	\$63,948
Physical Concession for Capital	\$0	Statements Prepared	\$0	\$0	\$0
Timefor tion wind 470	\$0	at end of	\$0	\$0	\$0
Balance Street Changes	(\$982)	Second Quarter	(\$6,121)	(\$11,345)	(\$16,105)
A SECTION ASSESSMENT	\$59,062		\$58,605	\$56,169	\$47,843

Comments:

Revenue:

Disposal Operations

1) Reflects increases in Resources Recovery energy revenue and disposal tipping revenue.

Carryover

2) Prior year increases in disposal revenue tons, electrical revenue and lower than projected operating and capital projects expenditures.

Expense:

Administration

3) Primarily due to Asset Swap (Hickman Building).

Compliance Dev. & CW Recycling

4) Reflects delays in environmental contractual payments.

Transfer to Capital Sub-Fund

5) Timing of capital projects and project reprogramming.

Note: Fourth Quarter Report reflects adjusted financial data from FAMIS report dated 10/11/03, pending DSWM Financial Statements reconciliation.

STATEMENT OF PROJECTION AND OUTLOOK

The Department projects to be within authorized budgeted expenditures and projects that available revenues will exceed expenses except as noted below:

Notes and Issues:

(Summarize any concern or exception which will prohibit the Department from being within authorized budgeted expenditures and available revenues)

Major Departmental Issues

Current

- FY 02-03 Achieve debt service coverage of at least 1.0 without rate stabilization
- Cash deficit in Collections fund
- Ensure receipt in current year of all programmed revenues in collections
- Implementation of Collections efficiencies to include automated routes and more cost efficient bulky operations

Long-term

- Development and implementation of strategy to maintain high standard of service and good relations with newly incorporated areas to preserve combined system
- Begin to develop options for structural reform in both funds including a targeted debt service coverage policy and reserve fund policy
- Development and implementation of a strategy to ensure retention of existing long term disposal agreements with (older) municipalities for a minimum of an additional ten years
- Long term closure response related to Homestead and Virginia Key

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DEPARTMENT DIRECTOR REVIEW

The Department Director has reviewed this report in its entirety and agrees with all information presented including the statement of projection and outlook.

Signature Department Director

Date 11/4/03

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(Department	โส¥2002£034สิดหนัก€ยาหวัก€โรโยัเร
Solid Waste Management	The project was reprogrammed in the FY 2002-03 Capital Plan with a new projected completion during FY 2002-03 for Carbon Monoxide and life-safety improvements. Wide range in construction bids received required further evaluation, resulting in the new projected completion in FY 2003-04.
Solid Waste Management	Planning and design completed in the First Quarter FY2002-03. Construction to start in fourth quarter of FY 02-03. Construction on "HOLD" due to budgetary constraints.
t Solid Waste Management	The project is ongoing with an anticipated Fourth Quarter FY 2006-07 completion date as the East Cell is filled.
Solid Waste Management	Project on planning phase for design, and services during construction. CDM Inc. will design the Central Transfer Station - Compactor Replacement. A design proposal from CDM was received last week (June, 2003). ADA Engineering will design the Northeast Transfer Station -Compactor Replacement. ADA is working on the design proposal. ADA proposal received in August, 2003. Both proposals waiting for EDP approval.
	Pilot program unsuccessful. Program terminated.
Solid Waste Management	Collection vehicle radios have been installed in the original fleet inventory as of the end of the First Quarter FY 2002-03. Newly purchased vehicles need radio installations, reducing the total completed to approximately 85 percent. The new vehicle radio installation is scheduled for the Second Quarter FY 2002-03. Radio installation in new vehicles are being done as they arrive.
Solid Waste Management	Pilot suspended due to operational problems at the end of the First Quarter FY 2002-03. New pilot began on March 17, 2003 in the Biscayne Garden area where 900 households are currently being serviced. Seven additional automated routes were implemented in the 4th quarter of FY 2002-03. There are a total of eight automated routes servicing approximately 6,900 households in the North Dade area.
v Solid Waste Management	Design of North Dade New CBS Guardhouse to start in first quarter of FY 03-04. Design starting date deferred to FY 04-05 due to unavailability of funds.
Solid Waste Management	West T&R deferred to FY 2004-05 in order to assess impacts of expanded Sunset Kendall T&R on service in west Miami-Dade; Krome deferred to FY 2003-04 due to continued site location/access problems.
Solid Waste Management	Truckwash facility at 3B- Design completed by ADA Engineering. Plans at Buiding Department for review and approval. Truck Wask facility at 3A - Project awarded to Leadex Corp. in March 2003. Construction completion expected in Fourth Quarter FY 2002-03 (construction 20% completed). Construction delayed (30% completed). Completion is anticipated in the First Quater of FY 03-04.
Solid Waste Management	Construction initiated in the First Quarter of FY 2002-03 and is approximately 95% completed. Completion is anticipated in the First Quarter of FY 2004-05.
	Solid Waste Management

Sandselinpievenenis/AdoptediniBudgas	<u>િવ</u> રાતભાક	inie 2002±081 Founda Overden Stedus
Completion of the North Miami Dade Leachate Pretreatment Plant	Solid Waste Management	This project is 100% completed (constuction phase). Initial Compliance testing completed. Operation & Maintenance (O&M) being performed.
Site Improvements to the Northeast Miami-Dade Regional Transfer facility	Solid Waste Management	Roof Canopy at the tipping floor component of project is 100% (construction) completed. A Certificate of Occupancy (C.O.) was issued on June 23, 2003. Site Improvements (drainage) in design phase (80% completed) with Westhorp and Associates.
Compactor overhaul at both Central and the Northeast Miami-Dade Regional Transfer Stations	Solid Waste Management	Central is 100% completed as of the end of the Second Quarter FY 2002-03. Northeast compactor overhaul construction awarded to MCO on November 4, 2002 (initiated in the First Quarter of FY 2002-03). Construction phase is 100% completed. Final inspection was conducted and approved on 07/08/03, and the Certificate of Occupancy (C.O./C.C.) was issued on 07/08/03. Project completed in the Fourth Quarter FY 2003-04 as anticipated.
Installation of third crane at the West Dade Regional Transfer Station	Solid Waste Management	Construction initiated in FY 2001-02. The Bid package was completed, and released(by GSA) to potential vendors in June, 2003 . Completion is estimated to be in the Third Quarter of FY 2003-04. Bid Opening was conducted on 08/20/03 . Awaiting DPM (Department of Procurement Management) supervisor approval.
Completion of Phase 1 of the North Miami-Dade Landfill Gas Extraction	Solid Waste Management	Completed in the First Quarter of FY 2002-03.
North Miami-Dade Landfill Groundwater Remediation	Solid Waste Management	Project initiated in the First Quarter of FY 2002-03. Completion is scheduled for FY 2005-06.
MLK Building	Solid Waste	County only an equity participant plus funding for FFE; project is joint development with private sector.
Phase 2 of the North Miami-Dade Landfill Gas Extraction	Management Solid Waste	DERM 01 contract awarded to ATC. Construction continues with landfill operations and is
Interim cover of Resources Recovery 17/18	Management Solid Waste Management	expected to be completed by 2014. Closure to be completed 4th quarter FY 2003-04. Cover is under the supervision of Landfills Chief.
Closure of South Dade Cell 3	Solid Waste Management	Brown and Caldwell completed the Bid package and the permit for this project. This job was postponed for one year. Project is expected to start in third quarter of FY 03-04.
Improvement of various T&R centers	Solid Waste Management	All construction at initial seven TRCs (Miami Gardens, Golden Glades, Snapper Creek, Eureka, West Little River, Moody and West Perrine) is 100% completed. Palm Springs North (PSN) TRC Project added at later date. New PSN access road completed. New CBS Guardhouse in design phase (70% completed). New wall construction (at old entrance) 100% completed. Final inspection was issued on 9/05/03, and the Certificate of Completion was issued on 9/09/03.
Security GuardhouseProject at South Miami Heights and Richmond Trash and Recycling Centers.	Solid Waste Management	South Miami Heights and Richmond Heights project were awarded to LEADEX Corporation on May 20, 2002. New Security Guardhouse at South Miami Heights - construction 95% completed. Certificate of Occupancy (C.O.) pending .New Security Guardhouse at Richmond Heights - construction 100% completed. A Certificate of Occupancy (C.O.) received on March 3, 2003.